

Democracy Service Swyddfa'r Cyngor CAERNARFON Gwynedd LL55 1SH

Meeting

ABERDYFI HARBOUR CONSULTATIVE COMMITTEE

Date and Time

10.30 am, TUESDAY, 12TH MARCH, 2024

Location

Virtual Meeting

(For public access to the meeting, please contact us)

Contact Point

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MEMBERSHIP:

Cyngor Gwynedd:

Anne Lloyd-Jones Robert Dewi Owen John Pughe

Co-Opted Members:

Freddie Collier David Williams Huw Evans Nigel Willis Desmond George Al Crisp Guy Shaw

Observers:

Nia Wyn Jeffreys Gwilym Jones Stephen Tudor Local Member for Gorllewin Tywyn Local Member for Aberdyfi Local Member for Morfa Tywyn

RNLI Aberdyfi Member of Aberdyfi & Improvements Committee Member of the Cardigan Bay Fisheries Association Member of Aberdyfi Boat Club Member of the Dyfi Yacht Club Outward Bound Trust Wales Aberdyfi Rowing Club

Cabinet Member for Economic Development Porthmadog Harbour Consultative Committee Pwllheli Harbour Consultative Committee

AGENDA

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declarations of personal interest.

3. MINUTES

4 - 9

To receive and confirm the minutes of a meeting of the Aberdyfi Harbour Consultative Committee held on the 12th October 2023, be signed as a true record.

4. UPDATE ON HARBOUR MANAGEMENT MATTERS 10 - 16

To submit a report by the Senior Harbours Officer.

5. DATE OF NEXT MEETING

To note that the next meeting of the Aberdyfi Harbour Consultative Committee will be held on 17th October 2024 (subject to confirmation by the Full Council).

ABERDYFI HARBOUR CONSULTATIVE COMMITTEE, 17 OCTOBER 2023

Present:

Gwynedd Councillors: Councillors Robert Dewi Owen and Anne Lloyd Jones.

Co-opted Members: Freddie Collier (RNLI Aberdyfi), David Williams (Aberdyfi Improvements and Advertisement Committee), Desmond George (Member of Dyfi Yacht Club), Al Crisp (Outward Bound Trust Wales) and Nigel Willis (Member of Dyfi Boat Club).

Observers: Councillor Rob Triggs (Barmouth Harbour Consultative Committee) and Councillor Nia Jeffreys (Cabinet Member - Economy and Community).

Officers in attendance: Llyr Beaumont Jones (Assistant Head of Economy and Community Department), Bryn Pritchard-Jones (Maritime Service Manager), Arthur Francis Jones (Senior Harbours Officer), William Arthur Stockford (Aberdyfi Harbourmaster) and Ffion Elain Evans (Democracy Services Officer).

1. ELECTION OF CHAIR

RESOLVED To elect Councillor Dewi Owen as Chair of the Committee for the year 2023/24.

2. ELECTION OF VICE-CHAIR

RESOLVED To elect Councillor John Pughe as Vice-chair of the Committee for the year 2023/24.

3. APOLOGIES

Apologies were received from Councillor Gwilym Jones (Porthmadog Harbour Consultative Committee) and Guy Shaw (Aberdyfi Rowing Club).

4. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received.

5. URGENT ITEMS

None to note.

6. MINUTES

The Chair signed the minutes of the previous meeting of this committee held on 21 March 2023, as a true record.

7. UPDATE ON HARBOUR MANAGEMENT MATTERS

The following reports were presented, and Members were invited to give observations on their content and to ask questions.

The Senior Harbours Officer's report, giving a brief update to the committee on harbour matters for the year ending March 2024.

Moorings and Boat Registration

- There had been 73 boats on annual moorings in Aberdyfi Harbour in 2023 and this was an increase of one boat compared to the number in 2022. It was hoped that this upward trend would continue in 2024, however the prevailing economic situation and in particular the current cost of living, remained a factor when trying to attract customers to the harbour.
- It was noted that most members of the public wishing to launch powered craft into the waters of the Gwynedd coast now registered their powered craft online, via the Cyngor Gwynedd website and 1269 powerboats and 1240 personal watercraft had registered in Gwynedd this season.

Port Marine Safety Code

- It was explained that the Port Marine Safety Code (PMSC) set out a national standard for every aspect of port marine safety and that its aim was to enhance safety for everyone who uses or works in the post marine environment.
- It was noted that the Service regularly reviewed the Code for the harbours under its jurisdiction to remain in full compliance with the current requirements of the Code.
- Members were reminded that it was essential, as part of the review process, that the Service received the comments and views of Consultative Committee Members on the suitability of the Port Marine Safety Code.
- Reference was made to the incident in the estuary in March that involved three personal watercraft and a powerboat. It was confirmed that the Service was collaborating with the Police regarding the investigation to the incident's circumstances and this was in relation to potential offences disclosed under legislation that had recently come into force, the Merchant Shipping (Watercraft) Order 2023.
- Concern was expressed about individuals who went out on the water without a certificate or appropriate training. It was asked whether it was possible for the harbourmaster to request evidence of certificates prior to them going out on the water?
 - In response, it was explained that the Harbourmaster did not have any statutory enforcement powers to see certificates or insurance documentation.
 - It was noted that many people attended training and officers in the Harbour office were pro-active in encouraging people to attend training courses and an increase had been seen in the number of people who attended training courses.
- In response to a question, asking whether it was possible to get the necessary statutory powers to see certificates, it was explained that the powers regarding this were in the hands of the Westminster Government.
 - However, it was explained that new regulations had been introduced and a 'jet ski' now fell under the definition of a 'vessel' or 'boat'. It was noted that this was a step in the right direction.
 - It was explained that the Council also had internal regulations and everyone who registered with the Council received a copy. It was noted that most people adhered to the regulations.

- It was noted that the Council did everything it could within its existing powers and would continue to discuss this with the Welsh Government and the UK Government until the requirements could be tightened further.
- It was asked how it was possible to monitor the activity of people launching after beach wardens and officers left at the end of the working day or people who launched from nearby beaches?
 - Recognition was given to the fact that people were definitely coming from other areas and that the slipway was open outside working hours. It was confirmed that they could not be supervised outside working hours.
 - The work of beach officers was praised, they were proactive in asking people whether they had registered etc. and that this was a useful way to catch any individuals who did not comply with the regulations.
 - It was noted that the on-line system now meant that people could register before visiting the site.

Staffing Matters

- It was noted that the staffing level at Aberdyfi Harbour had not changed since the last report had been submitted to the Committee and the Harbourmaster, William Stockford, continued to be supported by his assistant, Oli Simmons.
- It was explained that harbour staff assisted and collaborated with staff at Tywyn, Barmouth Harbour and on the beach at Morfa Bychan during the summer.
- The seasonal staff wardens who worked in Aberdyfi and Tywyn were thanked for their hard work over the summer.

Financial Matters

- The statistics set out in the table on page 14 of the pack were noted as based on a review with the Council's Finance Department. It was clarified that the review was carried out at the end of August and therefore 5 months of actual expenditure and expenditure had been projected for the remainder of the period up to March 2024.
- It was explained that the figures for the income as a whole were encouraging but that this could change significantly as it was difficult to predict what might happen between now and the end of March. It was noted that unexpected costs could arise, especially in the event of severe winter weather.

Fees and Charges 2024/25

 It was noted that no decision had yet been made on the level of fees for next season.

The Harbourmaster's report, summarising the Navigational and Operational matters that had arisen between March and October 2023, including maintenance matters.

Navigation Matters

 It was noted that the navigation channel to Aberdyfi Harbour had been monitored by harbour staff over the summer. The channel is dynamic in nature and therefore harbour staff must carry out regular surveys on the river to determine how far the sandbanks were moving.

- It was explained that an annual inspection of navigational aids had been carried out at Aberdyfi Harbour by the General Lighthouses Authority, Trinity House, on 11 October 2023, and they were satisfied that the navigational aids were appropriate. It was noted that a yellow special marker buoy would be installed within a week.
- It was reiterated that mariners should contact the harbour office before entering or leaving the harbour to receive updates on weather and navigation. It was stipulated that changes to any navigational aids would be circulated via a Local Notice to Mariners.

Operational Matters

- It was explained that construction of the new quayside was more or less complete and there was now only a small amount of remedial work left.
- It was noted that a pair of gates would be installed across the entrance to the harbour wharf and that this would improve public safety when fishing operations took place at that location.
- Concern was raised about the structural condition of the harbour office building and the Council's Property Department was aware of the issue. It was noted that they were waiting for further information, but the Service was looking at relocating harbour staff to temporary property as an interim measure, pending a decision on the building's future.

Maintenance

- It was noted that maintenance had been completed and new equipment had been provided for the moorings and that local berthing contractors had installed the moorings.
- It was explained that maintenance work had been completed on the engines of the harbour Powercat patrol boat before the start of the busy season and that this work had also been carried out by a local Gwynedd company. It was noted that the vessel continued to perform efficiently and that annual inspections would be carried out to ensure it complied with maritime requirements of the Maritime and Coastguard Agency, in the context of the boat's construction and equipment standards.
- It was noted that harbour staff had started maintenance work on the seating benches. It was explained that they were looking for persons with maritime links to Aberdyfi to commemorate them on the benches and members were encouraged to contact harbour staff if they had any suitable suggestions.

Other matters

- Local stakeholders were thanked for their efforts in trialling equipment to remove a large collection of sand that had collected on the slipway adjacent to Dyfi Yacht Club and the RNLI Lifeboat station. It was noted that the process would continue and would possibly be reviewed.
- It was noted that the Service continued to hope that electricity and water services could be provided in the harbour compound to assist local fishermen.
- Members were reminded that animal carcasses washing ashore on the foreshore continued to result in several days of responsive work by harbour staff. People had been asked to report as soon as possible should they see a carcass, so that the necessary steps may be taken immediately.

Events

- It was noted that a number of events had taken place in the harbour over the summer, including:
 - o Swimming events
 - Sailing events with Dyfi Yacht Club
 - o The Noble Marine Allen RS 3000 National sailing event
 - o Rowing event by Dyfi Rowing Club
 - o Dyfi Fest
- Harbour staff were thanked for their work and the support provided over the past year and reiterated that they had a good working relationship between the stakeholders and harbour staff.

Economy and Community Performance Management Dashboard

- The Maritime Manager provided a summary of the statistics included in the Economy and Community Performance Management Dashboard.
- It was noted that there had been no reduction in customer numbers on Gwynedd harbour moorings but that the situation was not yet back to 2021 figures. It was hoped that the numbers would increase over the next year.
- It was explained that signs with 'QR Codes' had been placed around the harbours to try to establish consumer opinion – 89% of respondents identified Gwynedd harbours as 'good' or 'very good. People were encouraged to complete the questionnaires so that the Service could understand the main concerns/frustrations associated with the harbours.
- They questioned how much space there was for boats on the river and raised concerns that there was a lot more sand in the river which meant less room for boats.
 - In response, it was noted that this was a task that must be handled by the Harbourmaster and the Moorings Contractor, however they continued to regularly monitor the channel.
 - The Maritime Manager noted that the Service planned to purchase a drone in the coming weeks in the hope that it may be useful to monitor the course of the channel and to see where the sandbanks were.

RESOLVED

To note and accept the reports.

8. MATTERS TO BE CONSIDERED AT THE REQUEST OF THE CONSULTATIVE COMMITTEE MEMBERS

The management plan for sand removal from the harbour slipway

- Concern was expressed about the sand collecting on the harbour slipway and it was noted that some residents were concerned that this may lead to a rise in water level that would then enter properties. It was noted that methods for sand removal should be considered before the problem worsened and led to problems in the village.
- In terms of the management plan, it was explained that it would need to be cost effective so that it could be done on a regular basis. It was noted that vigilance was also needed and that the sand being washed away did not collect further down the channel and create sandbanks.

- Thanks were given for the work of Yacht Club members who had been trialling the use of a pump to remove the sand. It was noted that from the photos this seemed to work.
- It was noted that it would be beneficial to have cooperation between the Service and stakeholders on the matter and that a meeting would be arranged to discuss the benefits and concerns associated with the matter.
- It was made clear that a wider discussion with Highways Department officers might be needed to see what the long-term solution was.

Update on the condition of the head of the slipway

- Concerns had been raised about the step and sand that had collected at the bottom of the slipway and it was noted that the lifeboat was having difficulties launching at low tide and this could lead to delays in their response time and damage to the boat.
- It was explained that several options had been discussed to place a structure at the bottom of the slipway to facilitate the lifeboat launch and that the Council had arranged for an expert to come and give his view on the best way forward. It was noted that the Council hoped to receive a report from him in the coming weeks to see the possible options.

The public footpath

- Concern was raised about the impact of coastal erosion on the public footpath which ran from the cemetery, across the golf club to the beach and it was noted that the steps installed a few years ago were no longer usable. It was noted that action was needed before the sea further eroded the land.
- It was proposed that some members of the Committee could arrange a meeting with the officers to go and see the situation and try to find a solution.

9. DATE OF NEXT MEETING

It was confirmed that the next meeting would be on the 12 March, 2024.

The meeting commenced at 10.30 a.m. and concluded at 12.05 p.m.

(Chair)

Agenda Item 4

MEETING	Aberdyfi Harbour Consultative Committee	
DATE	12th March 2024	
TITLE	Update on Harbour Management Matters	
AUTHOR	Senior Harbours Officer	

1. Introduction.

- 1.1 The Committees main function is to consider, discuss and advise on matters relating to the management, safety and development of the Harbour and to receive Member's observations on matters relating to Aberdyfi Harbour.
- 1.2 The purpose of this report is to provide a brief update for the attention of the Committee on harbour matters for the period October 2023 to March 2024, in order to receive feedback from the members on safety matters and the operational matters of the Harbour.
- 1.3 The Harbour Committee's of Abermaw, Aberdyfi and Pwllheli were established under section 102(4) of the Local Government Act of 1972. The Porthmadog Harbour Committee is a statutory Harbour Committee, set up in accordance with Section 6(2) (a-j) of the Porthmadog Harbour Revision Order 1998.

2. Aberdyfi Moorings and Boat Registration.

- 2.1 Before the Easter period, the Harbourmaster and his assistant will undertake a survey of the river to determine the most suitable locations for the placement of the harbour moorings.
- 2.2 Customers wishing to have a harbour mooring or register their watercraft for the forthcoming season are expected to complete the online process promptly through the Cyngor Gwynedd website, once the appropriate fees have been confirmed. Thereafter, mooring customers should liaise with the Harbourmaster to confirm the position of their harbour mooring.
- 2.3 The Service looks forward to what it hopes will be a busy summer period this year and that harbour customers and visitors alike will enjoy the facilities provided by the new quayside.

3. Port Marine Safety Code.

3.1. The Port Marine Safety Code ('PMSC') sets out a national standard for every aspect of port marine safety. Its aim is to enhance safety for everyone who uses or works in the port marine environment. It applies to all Statutory Harbour Authorities.

The Code represents good practice as recognised by a wide range of industry stakeholders and Cyngor Gwynedd understands that a failure to adhere to good practice may be indicative of a harbour authority being in breach of certain legal duties.

3.2 The Service regularly reviews the Port Marine Safety Code for the harbours under its jurisdiction in order to remain in full compliance with the current requirements of the Code. As part of the review process, it is necessary to receive the comments and views of Consultative Committee Members on the suitability of the Port Marine Safety Code and to regularly receive observations on its contents, particularly with relevance to the harbour activities, navigational aids, suitability of by-laws, safety matters and general day to day work at Aberdyfi Harbour.

4. Staffing Matters.

- 4.1 The Assistant Harbourmaster Mr Oliver Simmons left employment with Cyngor Gwynedd last November, to commence a career with a private company involved in maritime survey work. The Service wish to thank Mr Simmons for his dedicated work at the harbour of Aberdyfi and wish him well in his new venture.
- 4.2 As this document is written, applications are to be invited shortly for the vacant position of Assistant Harbourmaster, with an appointment made following an interview process before the start of the busy season. In the interim, the Service can call upon staff based at the harbours of Abermaw and Porthmadog to assist with any work in the harbour of Aberdyfi if required.
- 4.3 To assist the Harbourmaster and his assistant with their work, a new permanent position has been advertised for a Beach Officer based at Barmouth harbour, to work along the beaches of the coastline between Barmouth and Aberdyfi. It is hoped to have the newly appointed officer in post before the start of the Easter period. As usual, seasonal beach staff will also be appointed to work on the beaches of Aberdyfi and Tywyn in time for the start of the busy summer period.

5. Financial Matters.

- 5.1 A brief summary of the harbour budget and current financial situation up to the end of the quarter will be provided by the Service Manager.
- 5.2 During the winter period it was necessary to commit financial resources for the following;
 - Maintenance of navigational aids and beacons
 - Maintenance of harbour tools and equipment
 - Maintenance of Council moorings
 - Maintenance and operation of the of Harbour Powercat patrol vessel
 - Maintenance of lands and benches

5.3 **Fees and Charges. 2024/25.**

With regard to the prospective fees and charges for Aberdyfi Harbour together with the Powerboat and Personal Watercraft launching fees for 2024/2025 season, as on previous occasions, the Service intends to adjust the fees in line with the prevailing rate of inflation at the time. However, no decision has yet been made to confirm the level of fees to be applied next season.

6. Harbourmasters Report. The Harbourmaster at Aberdyfi will provide a summary of the Navigational and Operational matters undertaken and encountered during the period October 2023 - March 2024 inclusive, including maintenance issues. A copy of his report is attached.

MEETING	Aberdyfi Harbour Consultative Committee
DATE	12 th March 2024
TITLE	Harbourmasters Report
AUTHOR	W.A.Stockford Aberdyfi Harbourmaster

H 1 Navigational Issues

- 1.1 The course of the main navigational channel into the harbour of Aberdyfi has remained under observation throughout the winter period. The physical nature of the river and harbour area continues to change. At the time of writing a large area East of the Trinity House buoy store is drying out on spring low water. Further inspections and surveys will be carried out by the service in line with astronomically low tides in February and March.
- 1.2 Once further surveys of the navigable channel have been undertaken, the Service will place the aids to navigation in suitable positions, so as to facilitate a safe passage to and from the harbour. To assist in undertaking channel surveys, the Service has invested in Drone equipment which has proven very beneficial in monitoring the course of the river.
- 1.3 There is currently two 'Local Notice to Mariners'(N to M) in operation at Aberdyfi Harbour.
- 1.3.1 Aberdyfi Harbour Local Notice to Mariners Number 01/24. The light on the No 5 Starboard Hand aid to Navigation (FI.G.4s) positioned at 52°32.173' N 004° 04.040' W is not working. It is essential that Mariners navigate with caution in this area.
- 1.3.2 Aberdyfi Harbour Local Notice to Mariners Number 02/24. The No 3 South Spit, Starboard hand aid to Navigation (Qk.FI.G) positioned at 52°32.165' N 004°04.541' W is not on station. The light is still working. Mariners are strongly advised to navigate with caution in this area.
- 1.3.3 The Service advises that all navigational marks will be on station and fully operational as soon as practically possible, dependent upon the commitments of the mooring contractor in association with existing, weather and tidal conditions.
- 1.4 It is now possible to view all current Notice to Mariners for the county on the Maritime page of the Cyngor Gwynedd website. Local Notices to Mariners (Ilyw.cymru) <u>https://www.gwynedd.llyw.cymru/en/Residents/Leisure-parks-and</u> <u>events/Maritime/Local-Notices-to-Mariners.aspx</u>
- 1.5 The Service would like to emphasize the importance of contact with the harbour office at Aberdyfi to obtain the latest information on navigational safety.

H 2 Operational Issues

- 2.1 As with previous seasons it is hoped to place customers moorings in their historical location. However, due to the nature of the River Dyfi and an ever-decreasing area of water due to sandbank movement and siltation, this is not always possible. The Service appreciate the understanding of harbour customers in respect of this situation.
- 2.2 The construction of the new wharf has received positive feedback from harbour customers and visitors alike. Fresh water and electric hook-up provision, together with the installation of steps to afford easy boarding access from the quayside, has been a successful addition to the facilities provided by the harbour.
- 2.2.1 The remedial stages of the Aberdyfi Wharf Development Project are now almost complete, except for the placement of fendering on the East section of the quay wall and the erection of gates across the entrance to the jetty. This is expected to be completed before the start of the busy summer period.
- 2.3 The increase in sand build-up still hinders the physical use of the slipway located adjacent to the RNLI station and Dyfi Yacht Club premises. With the main beach level at its current height, removal of sand from the slipway remains a constant problem. The Service greatly appreciates the efforts of local stakeholders to find a solution to the problem.
- 2.4 The harbour 'Powercat' patrol vessel is currently undergoing maintenance in preparation for the forthcoming season. As part of Maritime and Coastguard Agency vessel coding requirements, the vessel is to undergo a survey by an approved Marine Surveyor at the end of February, after which the vessel engines will receive an overhaul from a local marine engineer. The vessel will then return to operational duties.

H 3 Maintenance

- 3.1 In addition to the harbour patrol vessel, the road trailer supporting the harbour craft has also undergone maintenance. All road trailers under the responsibility of the Harbour Authority receive a Service in accordance with a planned programme.
- 3.2 Maintenance work on the Yellow Special Mark (4 knots) Aid to Navigation has been completed and buoy has been fitted with a new, brighter yellow light.
- 3.3 The visitor's moorings will undergo an annual service before the end of March to enable the mooring contractor to lay them before the Easter holiday. The moorings will be laid in deep water in order to accommodate vessels wishing to visit the harbour with a deep draught.
- 3.4 The harbour office would like to thank the Outward-Bound Trust, Aberdyfi, for their continued assistance with maintenance matters both ashore and afloat this winter.

H 4 Other Matters

- 4.1 **Picnic Island Bridge.** On the 15th November 2023, a formal ceremony took place to officially open the new footbridge over the Cambrian Coast railway line. The construction of the bridge, which provides a vital link to Bryn Llestair (Picnic Island) is an example of partnership working between the Harbour Authority and Local Stakeholders at Aberdyfi.
- 4.2 **Trailers on the Harbour**. Following the restructure of the harbour area including the provision of a small vehicle parking area near the lifeboat station, trailers owned by members of the public containing water-sports equipment have been re-installed. The Service has previously advised that a fee is to be levied for the benefit of such use on Harbour Authority premises, and as such fees are now payable to the Harbour Authority.
- 4.3 **Animal Carcasses**: Animal carcases on the foreshore have led to several days of reactive work being carried out by harbour staff. The Service requests that any sightings be reported to them at the earliest opportunity. The Service would also like to remind the public that although a swift response is sometimes required this is not always possible due to other work commitments in association with the level of staff working at any one given time.
- 4.4 **Beach Cleaning:** The Service would like to thank all those persons who assist in clearing rubbish washed up on the local foreshore. Large and bulky items or items considered to be suspicious, dangerous, corrosive or noxious should be reported to the harbour office without delay, so safe removal can be arranged.
- 4.4.1 Following a beach clean, any collected waste left in a location should be reported to the Service promptly, so that arrangements can be made to collect the waste without any undue delay.
- 4.5. **Harbour Compound:** The Service remain hopeful of working with local stakeholders to provide electric and water facilities to the harbour compound for the benefit of all compound users.

H5 Events

- 5.1 To date the Service has received advanced notification of the following events proposed to take place at Aberdyfi this year.
 - A full programme of sailing and river-based activities presented by the Dyfi Yacht Club.
 - 15th June 2024 Welsh Rowing Coastal Championships 2024. Sculling Regatta
 - 14th July 2024 Aberdyfi Rowing Club Annual Regatta
 - Events organised by WeSwimRun. The Service currently awaits further information regarding the details of the events.

- 5.2 The Service would like to remind event organisers of the need to provide early notification of any proposed event and submission for approval.
- 5.2.1 In considering whether to approve an event, the Service will give due regard to the information provided detailing the circumstances and apply any restrictions, impositions or limitations thereby necessary to ensure public and staff safety.

ABERDOVEY HARBOUR	Financial Performance for the Period 1 April 2023 to 31 March 2024 - November 2023 Review			
	BUDGET FOR THE PERIOD 1/4/23 TO 31/3/24	EXPENDITURE FORECASTED 1/4/23 TO 31/3/24	OVER (UNDER)	
Employees	70,760	62,797	(7,963)	
Buildings	24,750	24,823	73	
Transport	860	433	(427)	
Supplies & Services	8,080	15,083	7,003	
One - Off Expenditure - Financed from Reserves	0	0	0	
Total Expenditure	104,450	103,136	(1,314)	
Income	(43,730)	(47,426)	(3,696)	
Contribution from Reserves	0	0	0	
Total Net	60,720	55,710	(5,010)	